

Template Scoping Document

<u>Environment & Economy Select Committee</u>	
<u>Scrutiny Review Title:</u>	Refuse & Recycling (including bad weather response)
<u>Background issues</u> to review – rationale for scrutinising this issue:	Members of Environment & Economy Select Committee agreed at its meeting on 11 June 2013 to scrutinise this issue which had been previously flagged up at the Scrutiny evaluation and work programme planning day in February 2013. This issue has not been scrutinised for some time and there have been a number of changes to the service in recent years. Members would also like to address the issue of service response during severe weather.
Is the issue highlighted as one of the Council’s corporate aims and objectives of the Council’s draft <u>Corporate Strategy</u> , – ‘Sharing the Dividends’? If so which one(s):	Yes – broadly under the Corporate Strategy target priority areas of providing “a quality environment” – “we aspire for Stevenage to be clean and green” and “putting residents first”.
<u>Focus of the review:</u> (State what the review focus will be)	<p><i>To be identified by the Committee at the scoping meeting.</i></p> <p><i>Officers have suggested the following possible issue to address:</i></p> <ul style="list-style-type: none"> • <i>One issue that the review could address is looking at the purple bag nappy collection service. Is it cost effective? Could this service be withdrawn or funded by the residents who receive the extra service?</i> <p>Members identified the following issues 10/07/13:</p> <ul style="list-style-type: none"> • How can we avoid more use of Landfill? Are we running out of places to take the residual

	<p>rubbish?</p> <ul style="list-style-type: none"> • Options on cardboard • What are the current recycling figures and can we improve recycling i.e. are we at maximum capacity or is there still room for improvement? • Residents understanding of and co-operation with the service? • Investigate missed bins – reasons, numbers, locations, patterns, causes? • Communications for bad weather suspension of service • Look at a comparative Council with an in-house service, either locally (e.g. Dacorum) or outside Herts (Harlow/Basildon/Milton Keynes) • Impact of Alternate Weekly Collection? • How many “neighbour disputes” do we know about concerning rubbish e.g. rubbish put in someone else’s bin; rubbish not put out but accumulating and blowing around; rubbish just dumped
<p><u>Timing issues:</u> Are there any timing constraints to when the review can be carried out?</p>	<p>None apparent prior to scoping. Officers will advise at the meeting if there are any timing issues to consider.</p>
<p>The Committee will meet on (provide <u>dates</u> if known):</p>	<p>Dates: Day/Month/Time/Venue</p> <p>The Committee could meet twice in early August (to be scheduled) a final meeting during September will be required to agree the review recommendations and report.</p>
<p><u>SBC Leads</u> (list the Executive Portfolio Holders and SD’s Heads of Service who should appear as witnesses):</p>	<p><i>Officers have suggested the following people:</i></p> <ul style="list-style-type: none"> • <i>Executive Portfolio Holder for Environment, Cllr John Gardner</i> • <i>Head of Environmental Services, Lee Myers</i> • <i>Service Manager, Simon Martin</i> • <i>Performance Manager, Chris Dorrow</i> • <i>Recycling Officer, Tim Butterfield</i> • <i>Environmental Campaigns Officer, Lizzie Moring</i>

Any **other witnesses** (external persons/critical friend)?:

Identified by the Committee at the scoping meeting:

- Waste Aware
- Friends of the Earth
- Herts Waste Partnership
- “Critical Friend” from another similar authority with an ‘in-house’ service

Allocation of lead Members on specific individual issues/questions:

*To be identified by the Committee at the scoping meeting. **Members decided they needed more information about the service before they can allocate lead Member roles, so will complete this following the Presentation at its meeting on 6 August***

Members will ask questions on the following areas XXXXX (list the issues to address during the interviews):

Cllr will lead questioning on (suggested area)

Cllr will lead questioning on (suggested area)

Cllr will lead questioning on (suggested area)

Any other Questions Members wish to cover:

Cllr will lead questioning on Equalities & Diversity Issues – Are there any E&D issues to consider in this review?

XXXXX

<p><u>Equalities and Diversity issues:</u> The review will consider what the relevant equalities and diversity issues are regarding the Scrutiny subject that is being scrutinised</p>	<p>Identified by the Committee at the scoping meeting:</p> <ul style="list-style-type: none"> • Does the service work for everyone in the community e.g. those with disabilities; those in flats; those that have to move bins a fair distance to the pick up point, etc? • What measures does the service take to accommodate older people, large families, families with babies, disabled residents?
<p><u>Constraints</u> (Issues that have been highlighted at the scoping stage but are too broad/detailed to be covered by the review):</p>	<p><i>To be identified by the Committee at the scoping meeting.</i> (These issues can be captured and dealt with via other means – Briefings/email/officer action etc)</p> <p>None identified by Members at the scoping meeting.</p>
<p><u>Background Documents/data</u> that can be provided to the review</p>	<p><i>To be identified by the Committee at the scoping meeting XXXXX</i></p> <ul style="list-style-type: none"> • Provide statistical data of refuse and recycling rates since 2009/10 just prior to switch to Alternate Weekly Collection • Statistical information on how are we doing on the other measures in the hierarchy of reduce and reuse?